



Mahavir Education Trust's

**SHAH & ANCHOR KUTCHHI ENGINEERING COLLEGE**

Affiliated to University of Mumbai & Approved by DTE & AICTE  
# UG Programs accredited by NBA for 3 years w.e.f. 1st July, 2019

### Budget Policy

General Science and Humanities Department

Shah and Anchor Kutchhi Engineering College

Chembur , Mumbai. 400 088.

As per the directives of Governing Body of Shah and Anchor Kutchhi Engineering College a budget of Rs.200000/- (Two lakhs only) is sanctioned for the department

Budget utilization shall be as per the guidelines mentioned in the table below.

S.No.	Description	%age utilization	Remark
A	Staff skill and knowledge up gradation 1. Paper publication in standard journal and authoring books on subject material. 2. STTP/FDP/Seminar/Workshop/conference (Attended) 3. STTP/FDP/Seminar/Workshop/conference (Conducted)	50%	
B	Books published.	5%	
C	Research and Development activities (Staff and students)	20%	
D	Miscellaneous Expenses	25%	

#### Terms and Conditions of Budget Utilization:

##### A. Staff skill and knowledge development:

Up to 75% of the fees paid will be reimbursed subject to a maximum of Rs.3000/- only to attend STTP/FDP/Seminar/Workshop/conference and paper publication subject to below mentioned terms.

1. Applications requesting permissions to attend STTP/FDP/Seminar/Workshop/conference shall be verified and recommended by HoD and approved by the Principal.
2. The STTP/FDP/Seminar/Workshop/conference shall be of high standard and related to the subjects being taught.
3. Papers published in journals should be of high standard and of repute and recommended by HoD and approved by Principal.
4. Fees for Papers published/conferences attended as part of curriculum for higher studies will not be considered.
5. STTP/FDP/Seminar/Workshop/conference, conducted/Organized after following due protocol of approval by Principal shall only be eligible for reimbursement. Maximum amount reimbursed shall be based on prevailing balance amount.



W. T. Patil Marg,  
Mahavir Education Trust Chowk,  
Chembur, Mumbai - 400 088.



+91-22-25580854  
+91-22-67978100



Email : [info@sakec.ac.in](mailto:info@sakec.ac.in)  
[www.shahandanchor.com](http://www.shahandanchor.com)



Mahavir Education Trust's

## SHAH & ANCHOR KUTCHHI ENGINEERING COLLEGE


Affiliated to University of Mumbai & Approved by DTE & AICTE  
# UG Programs accredited by NBA for 3 years w.e.f. 1st July, 2019


- B. An award of maximum amount of Rs.10,000/- is permitted for authoring and publishing the book from Publishers approved by College.
- C. Research Projects/Exhibitions/Competitions of high standard, carried out by staff and students shall be recommended by HoD and approved by Principal. Maximum amount reimbursed shall be based on prevailing balance amount.
- D. Miscellaneous Expenses recommended by HoD and approved by Principal shall be reimbursed as per the availability of the budget.

Each individual staff member is permitted to avail reimbursement to a maximum of Rs 8000/- per annum only

Above terms and conditions are subject to updating with due recommendations and approval of the undersigned from time to time.

  
Prof. Aruna Sharma  
Deputy FE in Charge

  
Prof. A. W. Khan  
FE in Charge

  
Dr. Bhavesh Patel  
Principal

  
Shri. Navinbhai K Shah  
Trustee



W. T. Patil Marg,  
Mahavir Education Trust Chowk,  
Chembur, Mumbai - 400 088.



+91-22-25580854  
+91-22-67978100



Email : [info@sakec.ac.in](mailto:info@sakec.ac.in)  
[www.shahandanchor.com](http://www.shahandanchor.com)