



Internal Quality Assurance Cell (IQAC)

Date: 19/01/2019

Minutes of the IQAC Committee Meeting held on 19/01/2019 in the Boardroom (First floor).

The Agenda Points of meeting:

1. To discuss the Curricular Aspects of the Academic programs and suggest improvements (Criteria I – Curricular Aspects)
2. To discuss the innovative processes adopted by the institution in Teaching, Learning and Evaluation (Criteria II – Teaching – Learning and Evaluation)
3. To discuss the initiatives of IQAC in sensitizing/promoting Research climate in the Institution (Criteria III – Research, Innovation and Extension)
4. To discuss the increase in infrastructure facilities and library facilities as Learning Resources (Criteria IV – Infrastructure and Learning Resources)
5. To discuss the contribution of IQAC in enhancing awareness about Student Support services and its progression (Criteria V – Student Support and Progression)
6. To discuss improvement strategies adopted by the Institution for Academic and Infrastructure developments (Criteria VI - Governance, Leadership and Management)
7. To discuss the innovations introduced during this academic year which have created a positive impact on the functioning of the Institution (Criteria VII – Institutional Values and Best Practices)
8. To discuss the actions taken by the department on the actionable points .
9. Any other point with permission of the chair

Welcome to all the members present:

Principal, Dr. Bhavesh Patel welcomed all to the IQAC meeting. All the members introduced themselves. Then he briefed about IQAC, its formation and its objectives and handed over the session to IQAC Coordinator, Dr. Nilakshi Jain. The meeting began with the Dr. Nilakshi Jain reading out the points of the agenda of the meeting.

The following dignitaries were present for the meeting:

Sr. No	Name and Association of the Member	Role in IQAC
1	Dr. Bhavesh Patel	Chairman
2	Dr. Nilakshi Jain	Coordinator
3	Dr. S. K. Shinde	University Representative
4	Mr. Abhay Phansikar	Industry Representative
5	Mr. Jayanand Potdar	Parent Member
6	Mr. Prashant Khedkar	Member
7	Ms. Shubhalaxmi S. Hegde	Member



8	Mr. A. W. Khan	Member
9	Dr. Subha Subramaniam	Member
10	Mr. Uday K. Bhawe	Member
11	Ms. Swati Nadkarni	Member
12	Ms. T. P. Vinutha	Member
13	Dr. Vinit C. Kotak	Member
14	Dr. Rekha Ramesh	Member
15	Ms. Aruna Sharma	Member
16	Ms. Gowri P.	Member
17	Ms Shubhangi Motewar	Member
18	Ms Shazia Sayyed	Member
19	Ms. Jalpa Mehta	Member
20	Ms. Gauri Chavan	Member
21	Mr. Gopal Nanda	Member
22	Mr. Meet Nandu	Student Member
23	Mr. Siddhant Pokle	Alumni Member
24	Mr. Bhushan Jadhav	Administrative Staff

- Dr. Nilakshi Jain requested IQAC team member, Dr. Rekha Ramesh to present progress report of academic year 2017-18. In response to the presentation several points were raised.

Agenda No. 1: To discuss the Curricular Aspects of the Academic programs and suggest improvements (Criteria I – Curricular Aspects)

- Dr. Bhavesh Patel put focus on the curriculum design, which helps in the overall holistic development of the students. He further added the introduction of Bridge Courses has helped to connect industry and Academia. The elective subject is offered as a choice for the TE and BE students at the department as well as institute level for retaining their interests and gaining expertise for the same and plan their higher-studies in that area.
- Mr. Abhay Phansikar asked how the institute receives inputs from the industry. To which, Dr. Bhavesh Patel said feedback is taken from the industry during placements, and from Alumni working in the industry. He also informed that the institute holds Advisory Meeting at the department as well as institute level.
- Dr. Rekha Ramesh, IQAC Member enquired about what kind of courses/Workshop should be introduced keeping in mind the current design of the curriculum. To which, Mr. Siddhant Pokle answered that conducting surveys to find out what is the current need and interests of the students may help to determine the same and can be included in the curriculum.
- Mr. Abhay Phansikar insisted on including the latest trends and technology in the industry like Agile Technology, AI, Big Data Analytics, Devops and Machine learning, Internet of Things (IoT) etc. He further added to include the Non-Technical aspects like Communication skills, Leadership skills, Project Management, Finances and Accounting for the holistic development of the students.



- Mr. Meet Naidu , student representative informed about the online courses like NPTEL, Coursera, etc. which help the students gain more knowledge and become more technically sound and also insisted on conducting Guest Lectures from Industry for teaching a few topics.
- Prof. Jalpa Mehta pointed out about the Time-Management aspect for the students as they are exposed to a lot of activities, how the students will be able to manage time to get benefitted from them. To which, the Principal informed that the new design of the syllabus will help them get dedicated time-slots for Self-learning, Collaborative learning which will help them manage their time effectively.

Agenda No. 2: To discuss the innovative processes adopted by the institution in Teaching, Learning and Evaluation (Criteria II – Teaching – Learning and Evaluation)

- Dr. Rekha Ramesh asked Mr. Meet Naidu his opinion on enhancing the teaching, learning process to which Mr. Meet Naidu Student Representative said that students need to be told about the impact of what they study.
- Mr. Meet Naidu Student Representative said that more emphasis needs to be given to imparting practical knowledge and how the theoretical knowledge imparted in class be applied in real life scenario.

Agenda No. 3: To discuss the initiatives of IQAC in sensitizing/promoting Research climate in the Institution (Criteria III -- Research, Innovation and Extension)

- Mr. Abhay Phansikar asked if any theme is given to students as a problem statement to work upon. He suggested that some themes could be selected based on which students can develop a project. He also said that rather than keeping research open ended, students need to focus on key research areas.
- To this Dr. Bhavesh Patel, Principal said that the institution has started a Research Cell which takes care of real time problem based projects.
- Mr. Meet Naidu Student Representative said that BE students need exposure to writing research papers. To this, Dr. Bhavesh Patel said that from the first year onwards, the students are being guided to write research papers along with faculty members , and encourage them to publish original work. Institute has purchased the URKUND tool.

Agenda No. 4: To discuss the increase in infrastructure facilities and library facilities as Learning Resources (Criteria IV – Infrastructure and Learning Resources)

- As far as the improvement of the learning resources are concerned, Dr. Bhavesh Patel said that College library have all reputed E-journals and access is given to all.
- Dr. Bhavesh Patel also suggested that the video link can be shared and uploaded on a website as a learning resource.
- Dr. Bhavesh Patel informed that the Institute Innovation Cell (IIC) is formed. It is the initiative taken by Govt. of India in association with MHRD and AICTE. Total



1000 institutes are shortlisted all over India and SAKEC is one of them. Smart India Hackathon and live webinars from Eminent personalities are activities undertaken by IIC.

Agenda No. 5: To discuss the contribution of IQAC in enhancing awareness about Student Support services and its progression (Criteria V – Student Support and Progression)

- Dr. Bhavesh Patel said that the students are encouraged to take up the Online NPTEL courses choosing a faculty member as a mentor and motivate them to opt for the various bridge courses that are offered by the institute to gain the knowledge about the current industry trends.
- Mr. Jayant Potdar said that through feedback from industry, the institute can get relevant inputs as far as overall student progression is concerned. This can be achieved through internships in industry.

Agenda No. 6: To discuss improvement strategies adopted by the Institution for Academic and Infrastructure developments (Criteria VI - Governance, Leadership and Management)

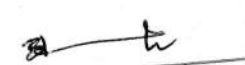
- Dr. Bhavesh Patel highlighted the Smart Classroom facility in the institute.
- Dr. Bhavesh Patel also said that the institute has already constituted the various academic committees including Board of Studies which will be involved in bridge courses and in-house internships.

Agenda No. 7: To discuss the innovations introduced during this academic year which have created a positive impact on the functioning of the Institution (Criteria VII – Institutional Values and Best Practices)

- Mr. Jayant Potdar wished to know what type of collaborations college is doing to strengthen the society. To this, Dr. Nilakshi Jain mentioned collaborations and MoUs done by college with various NGOs, Companies and University

With permission of the chair, the meeting was concluded on a positive note with Dr. Nilakshi Jain thanking one and all on behalf of the IQAC team.


Dr. Nilakshi Jain
IQAC Coordinator


Dr. Bhavesh Patel
Principal

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