



SHAH AND ANCHOR KUTCHHI ENGINEERING COLLEGE,  
CHIMBUR, MUMBAI – 400 088

**Internal Quality Assurance Cell (IQAC)**

Date 23/02/2023

Minutes of IQAC Committee Meeting held on 23/02/2023 (Offline Mode) The Agenda Points of Meeting.

1. Confirmation of the Minutes of meeting and action taken report of the previous IQAC Meeting held on 30 July 2022
2. Briefing the Quality initiatives taken by the college in last semester
3. Discussion on the role of IQAC in view of applying for Autonomy status
4. Discussion on Suggestions and improvements in the functioning of IQAC

**Welcome to all the members present:**

Principal, Dr. Bhavesh Patel welcomed all to the IQAC meeting. The meeting began with the Principal reading out the points of the agenda. Then he handed over the session to IQAC Coordinator, Mr. Mahesh Patil (HR & Internship Executive) he read out minutes of the previous meeting held on 30 July 2022 and the action taken report. All the members agreed to all the points.

The following dignitaries were present for the meeting:

Sr. No.	Representation	Name
1	Management Representative	Smt. Navin Karamshi Shah (Managing Trustee)
2	Chairman	Dr. Bhavesh Patel (Principal)
3	Coordinator	Mr. Mahesh Patil (HR & Internship Executive)
4	Industry Representative	Mr. Abhay Phansikar, Director of Azilen Technologies Elected as Chairman of IRII: Bombay Section
5	Member	Mr. A.W.Khan, Registrar, Dean Alumni, Ie Head (General Science and Humanities)
6	Member	Mr. Prashant Khedkar (Dean, Academic)
7	Member	Dr. Subha Subramaniam, Ie Head of Department (ETRX)
8	Member	Mr. Uday R. Bhawe Ie Head of Department (COMP)
9	Member	Ms. Swati Naikar, Ie Head of Department (IT)
10	Member	Dr. Vinit C. Kotak (Training and Placement officer)

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11	Member	Ms. Aruna Sharma (Incharge Examination Department)
12	Member (Senior Faculty)	Ms. Shubhangi Motewar (EIRX)
13	Member (Senior Faculty)	Ms. Shazia Sayyed (COMP)
14	Member (Senior Faculty)	Ms. Jalpa Mehta (IT)
15	Member (Senior Faculty)	Ms. Gauri Chavan (EXTC)
16	Member (Senior Faculty)	Mr. Gopal Nanda (GS&H)
17	Student Member	Ms. Zarna Desai
18	Administrative Staff	Mr. Bhushan Jadhav (Deputy Registrar)



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- Prof. Mahesh Patil briefed about the meeting agenda and progress report of the 3 months (AUGUST TO NOV 2022) of the Academic Year 2022-23
- Prof. Mahesh Patil briefly described the area where Institute can focus for quality improvement like Curriculum (Completion of syllabus on time, issue discussed in parent meetings), Bridge the gap between rural and urban background students, more focus should be given on research area and improve quality of teachers through refresher course, orientation course, students centric learning, Governance – Procedure and modalities to collect the data for information for various Administrative purpose. Best practices – like inculcating value among students, promoting use of technology
- Prof. Mahesh Patil further updated that Institute will be organising Intel boot camp on AI for faculty and students
- Prof. Mahesh Patil informed that life skill training for second year students has been organised under Barclays CSR Programme.
- Mr. Abhay Pahansikar suggested that Institute should focus on sustainability like solar energy, energy conservation
- Prof. Gopal Nanda emphasis on need of central place for Data storage
- Registrar Mr. A.W.Khan and Dr. V.C.Kotak was having opinion that ERP may help in this regard.
- Mr. Prashant Khedkar briefed that Staff members will be encouraged to attend more NEP programmes in future.
- Prof. Mahesh Patil updated that Institute will be applying for Autonomous status

With the permission of chair the meeting was concluded on a positive note by thanking all for their time and valuable insights

**Mr. Mahesh Patil**  
(IQAC Coordinator)

**Dr. Bhavesh Patel**