



Mahavir Education Trust's
Shah & Anchor Kutchhi Engineering College
Chembur, Mumbai-400088
(Affiliated to University of Mumbai)

Saturday, 17 June 2023

**Internal Quality Assurance Cell for the First Cycle of NAAC Accreditation
Meeting No. 10**

Minutes of Meeting

- Principal Dr. Bhavesh Patel warmly welcomed all IQAC members and briefed them about meeting the agenda and progress report of the 6 months (Dec 2022 to May 2023) of the Academic year 2022-23
- Principal Dr. Bhavesh Patel informed that sustainability practices will be followed more effectively in the new building. He also mentions that institute will focus more on developing its own ERP software. He briefed the members about several development took place in the institute, such as special meeting of few alumni is conducted, who are keen to support the college in internship and placement, Twenty seven students are selected for internship in infochip company at Ahmedabad
- Prof. Mahesh Patil briefed the members regarding various activities conducted by IQAC
- Principal Dr. Bhavesh Patel further updated that in order to improve efficiency and effectiveness of the staff. Institute is planning to conduct training program which will focus on Communication skill, Attitude and ethics.
- Mr. Abhay Phansikar suggested including the topic of conflict management also in the training program.
- Principal Dr. Bhavesh Patel also informed regarding the new feedback process to be implemented to take feedback from students and staff. He also state the importance of faculty internship and institute is very serious on implementing Industry Internship Program for Faculty
- Prof. Jalpa suggested that more faculty should record quality video lecture
- Dr. V.C. Kotak suggested about learning management system
- Principal Dr. Bhavesh Patel suggested to form committee of three to four members to study the LMS

Prof. Mahesh Patil
(IQAC Coordinator)

Dr. Bhavesh Patel
Principal