



Mahavir Education Trust's

PH: 25580854/ 9136400555

SHAH & ANCHOR KUTCHHI ENGINEERING COLLEGE

(An autonomous institute affiliated to University of Mumbai)

Mahavir Education Trust Chowk, W. T. Patil Marg,

Chembur, Mumbai – 400 088.



PROCEDURE FOR CANCELLATION

Cancellation and Refund of fees will be done as per DTE / CET cell rules and regulation

Step 1: Apply online for cancellation through State CET cell website web portal through the student login and then submit duly signed copy of the system generated application for cancellation of admission to the college. Once the candidate submits the online request for cancellation, his/her admission shall be treated as cancelled.

- a) Submit original fee receipt and its two Xerox copies, original retention certificate and other documents issued by the Institute.
- b) Submit canceled cheque of the Candidate / Parent to enable us to send the refund amount via **NEFT/RTGS/Cheque**.

Step 2: subsequent to step 1 as above, candidate should personally report to the college and fill in the cancellation form of the college without any delay & complete the formalities, without which the refund process will not be initiated.

Step 3: The Institution shall cancel the admission immediately and generate online acknowledgement of cancellation of admission through institution login and issue a signed copy to the Candidate.

Step 4: The refund of fees on or before the cut-off date of admission declared by the competent Authority shall be paid after deduction the applicable processing charges or refund rule shall be as per the DTE/CET rules and regulations.

Step 5: Candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit, if the cancellation is effected by the candidate after 5.00 pm on the cut-off date of admission, as declared by the Competent Authority.

(The above information is subject to change/revision as decided and declared by the Competent Authority in the Information Brochure published for Academic Year 2024-25)



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Academic Year 2024-25
Application form for cancellation of admission

Date: ___/___/___.

To,
The Principal,
Shah & Anchor Kutchhi Engineering College Chembur, Mumbai.

Sir,

Full Name of candidate: _____

Name of college where Admission is taken
(Reason for cancellation): _____

Details of Shah & Anchor Kutchhi Engineering College:

PRN No. : _____	Date of Admission: ___/___/___.
Admission Category : <input type="checkbox"/> CAP (Minority / Non Minority) <input type="checkbox"/> Against Vacancy	Course : <input type="checkbox"/> Computer Engineering <input type="checkbox"/> Information Technology <input type="checkbox"/> Cyber Security <input type="checkbox"/> Artificial Intelligence & Data Science <input type="checkbox"/> Electronics & Computer Science <input type="checkbox"/> Electronics & Telecommunication Engg. <input type="checkbox"/> Electronics & Communication (ACT) <input type="checkbox"/> Electronics Engineering (VLSI design & Technology)
Program : <input type="checkbox"/> B. Tech First Year <input type="checkbox"/> B.Tech Direct Second Year <input type="checkbox"/> B. Tech Master of Engineering <input type="checkbox"/> B. Tech for working Professionals <input type="checkbox"/> Vocational courses (B.Voc) <input type="checkbox"/> Ph.D	Fee Receipt No. : _____ Fee Receipt Date: ___/___/___. (Attach 2 copies of fee receipt and admission letter.)
Amount of Fees Paid : Rs.	

I request you to kindly return my original documents and refund the fees paid as per the rules.

Signature of candidate

Full address of the candidate:

candidate: _____
: _____

Bank Details:
Name of A/C Holder: _____
(Candidate's Account)
Bank Name : _____
S/B Account No. : _____ Mobile No. of
IFSC code : _____ Mobile No. of Parent
Branch address : _____

Copy of Front page of pass book / cancelled cheque submitted.